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San Luis Obispo County Department of Planning and Building

How to Schedule a Building Inspection

788-2076

Department of Planning and Building Room 200 County Government Center San Luis Obispo CA 93408 781-5600

Rev 08/29/13 (hf)

In an ongoing commitment to improve customer service, we have 2 ways to schedule a building inspection, available 24 hours per day, 7 days a week!

1. Schedule by phone: 805-788-2076

2. Schedule on our website:

http://www.sloplanning.org/inspection

1. Interactive Telephone system

Our interactive telephone system includes the follow services:

Schedule Inspections
Cancel or Reschedule Inspections
Retrieve Inspection Results
Listen to Zoning Information
Check Building Permit Status
Obtain Fax of Plan Corrections
Obtain Fax of Information Bulletins

You Will Need:

- 1. A touch-tone telephone (preferably a land line rather than a cell phone)
- 2. A site-specific permit number
- 3. An inspection code choose from the codes listed in this brochure

To schedule an inspection, call our automated scheduling system any time before midnight for an inspection on the following workday. You must have your permit number and the inspection code for the type of inspection you want. You can find the inspection codes on the back of this form. If you want to find out the approximate time of your inspection, you may call the North County or South County Supervising Building Inspector between 7:00 AM and 8:00 AM on the day it is scheduled. When possible, your inspector will try to accommodate your request for a morning or afternoon inspection. If the road or driveway to your building site is gated, be sure to leave the gate unlocked on the day an inspection is scheduled, or provide gate code or lock combination.

Choose From the Following Options:

Press [1]	Schedule an inspection
Press [2]	Cancel or Reschedule an
	Inspection
Press [3]	Obtain Inspection Results
Press [4]	Listen to Zoning Information
Press [5]	Check Plan Corrections
Press [6]	Receive Forms via FAX
Press [7]	Repeat this Menu
Press [0]	Transfer to Receptionist
	(during office hours)
Press [*]	Office Hours & Information
Press [#]	Disconnect & Hang up

The system will prompt you through the steps during your call. You may perform multiple transactions during each call. At the end of the call, you'll be issued a confirmation number. We recommend that you keep a record of this number in case it is needed later.

To Schedule an Inspection:

**Be sure you have the inspection code list and your permit number before calling.

- 1. Dial 805-788-2076
- 2. Select your language preference (English or Spanish)
- 3. Press 1 to Schedule, or 2 to Cancel or Reschedule an inspection.
- 4. You will be asked to enter the numeric portion of your permit number (for example, if your permit number is PMT2001-00039, you would enter 200100039), followed by the # (pound) key
- 5. You will be asked to enter your 3-digit inspection code (see code list on reverse)
- 6. You will be asked to select the day you would like the inspection done
- 7. Select the day you prefer
- Listen to your confirmation number and hang up, or choose to schedule another inspection or to listen to the main menu for other options.

2. Website

Visit our online inspections website at: http://www.sloplanning.org/inspection

You Will Need:

- 1. A computer with internet access
- 2. A site-specific permit number
- 3. An inspection code choose from the codes listed in this brochure

Follow the prompts to select the next available inspection day.

Inspection Schedule			
Day(s) of the Week	Area Inspected		
Monday, Wednesday,	Oak Shores/Interlake		
Friday	Road		
Tuesday, Thursday	Running Deer/Chimney		
	Rock		
Wednesday	California Valley/Cuyama		
Monday through Friday	All areas other than the		
	exceptions listed above		

Building Inspection Staff

South County

,	
Mike Stoker, Supervising Inspector	781-1543
Matt Varvel	781-1536
David Rose	781-1537
Jeff Zukowski	781-5604
Todd Adams	781-5476
North County Bob Rudio, Supervising Inspector Michelle Freeman	461-6200
Kari Scamara	461-6118

Barry Tolle, Septic Specialist......781-5628

Rev 08/29/13 (hf)